Meeting Preparation

We are proposing some changes to the ExCom meeting structure this year, where the focus would be more on discussion and plans than reporting. However, reports are needed to help show accomplishments as well as layout future activities for planning purposes. There will be no Powerpoint presentations, so please use reports to provide background information necessary, but please also keep reports brief.

Reports need not be long and exhaustive. They are meant to provide a bit of background as well as a record of recent activity and future plans to help the Secretariat coordinate group activities.

We would like the SRPs to use the report template we produced last year. Please keep the text just to the important information, bullet points are fine when appropriate. Please make sure to include the main aims for the next year and any constraints you see on the horizon.

For SCADM and SCAGI, we ask for a 1-2 page report on the main achievements from the last year, as well as main aims for the next year(s) as well as constraints you envision. Including information on updates to SCAR products as well as thoughts on updating and promoting products would be appreciated.

For CBET and the Development Council, a report on your accomplishments from the past year, as well as plans for the next year(s) and constraints would also be helpful. Limit ~4 pages.

Science Groups, we would like to know the major accomplishments from the groups for the past year, as well as plans for the upcoming year - including capacity building efforts, future meetings, plans and constraints. Groups can use the SRP template if they wish, or send a ~1-2 page update with the various topics covered. If there have been any changes to leadership, this should also be included in the report. Updated plans for use of funds would also be appreciated. Science Groups may also want to think about future research directions in your ‘discipline’ as well as interdisciplinary questions that should/could be addressed and having information on achievements and plans from national representatives could also be useful.

Humanities and Social Sciences should also submit a short report on achievements as well as future plans, including progress toward the request to become a ‘Science Group’.

Vice Presidents, please produce a ~1-page statement on the main aims for your area (Finance, Admin, Science, CBET) as well as SCAR as a whole, and include what you see as the main constraints.

Suggestions for additional ‘papers’ and agenda topics are welcome.
Schedule

30 July

16:00-18:00  COMNAP/SCAR Joint Executive Committee Meeting  
Best Western International Hotel Brno, Matal Meeting Room  
Participants: SCAR ExCom and Staff

18:30 – 20:00  COMNAP Annual General Meeting (AGM) Icebreaker Reception  
Venue: Špilberk Castle  
All SCAR meeting participants welcome.

31 July

08:30 – 10:00  COMNAP AGM Plenary Session  
Best Western International Hotel Brno  
All SCAR meeting participants are encouraged to attend.

11:00 – 17:00  SCAR Executive Committee Meeting  
Klinger Meeting Room

Breaks with COMNAP: coffee at 10:00, lunch at 12:30, coffee at 15:30

18:00 – 20:00  Masaryk University Welcome Reception  
depart by bus from outside International Hotel Brno  
Together with COMNAP. All SCAR meeting participants welcome.

1 August

09:00 – 16:30  SCAR Executive Committee Meeting

16:30 – 18:00  SCAR President, Vice-Presidents and Past-President Meeting  
(Closed)

Breaks with COMNAP: coffee at 10:30, lunch at 12:30, coffee at 15:30

19:00 – 22:30  COMNAP AGM Dinner  
Venue: Augustinian Abbey  
All SCAR meeting participants are encouraged to attend.

2 August

08:30 – 17:00  SCAR Executive Committee Meeting

Breaks with COMNAP: coffee 10:30, lunch at 12:30, coffee tbc
Participants

<table>
<thead>
<tr>
<th>Participant</th>
<th>Email</th>
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<tbody>
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</tbody>
</table>

Secretariat

| Jenny Baeseman – Executive Director        | jenny@scar.org                             |
| Eoghan Griffin – Executive Officer         | eoghan@scar.org                            |

Connecting to the meeting remotely

Please let Jenny know asap if you are planning to join the meeting remotely. The links below will not be activated unless we know there will be participants joining online. Instructions will be sent upon request.

Mon, 31 Jul 2017
https://global.gotomeeting.com/join/363463173
Access Code: 363-463-173

Tue, 1 Aug 2017
https://global.gotomeeting.com/join/341464581
Access Code: 341-464-581

Wed, 2 Aug 2017
https://global.gotomeeting.com/join/185727933
Access Code: 185-727-933
Draft Agenda

1. Opening Business
   1.1. Welcome
   1.2. Adoption of Agenda and Timetable

2. Science
   2.1. Progress and Plans for Science Groups, including Expert and Action Groups
      2.1.1. Humanities and Social Sciences: Progress toward Science Group Proposal
      2.1.2. Discussion on Reviewing group progress, budgets, what can be funded and group sunsets
      2.1.3. Requests from SOOS
   2.2. Progress and Plans for Scientific Research Programmes
      2.2.1. Discussion to clarify desired outcomes from SRPs
      2.2.2. Future of SRPs and planned end dates
      2.2.3. New SPRs being planning – information from SGs and others
      2.2.4. Discussion on new SRPs needed to address Horizon Scan and Treaty processes
   2.3. What should SCAR's three key science facilitation priorities be over next four years?
   2.4. What are three key interdisciplinary areas in science we should be looking at over next four years?
   2.5. What are three major barriers to activity and its financial support (i.e. why are funds sometimes retained) over next four years?

3. Data and Information: Highlights, Progress and Plans
   3.1. Standing Committee on Antarctic Data Management (SCADM)
   3.2. Standing Committee on Antarctic Geographic Information (SCAGI)
   3.3. SCAR Products

4. SCAR and Policy Advice
   4.1. Update from SCATS on 2017 ATCM outcome and workload for 2018 ATCM.
   4.2. Update on committee membership and plans.
   4.3. Discussion of marine noise modus operandi.
   4.4. Discussion of membership of ACCE group.
   4.5. SCAR and CCAMLR – future modes of work?
   4.6. Antarctic Environments Portal and SCAR
   4.7. Climate Change Subsidiary Group of CEP and SCAR
   4.8. What should SCAR's three key advice priorities be over next four years?
5. **Capacity Building, Education and Training: Progress and Plans**
   5.1. Increasing quality and diversity of applications for all CBET related activities

6. **Development Council: Progress and Plans**

7. **Partnerships: Highlights, Progress and Plans**
   7.1. New partnership with IAATO on Peninsula Conservation Planning
   7.2. New partnership with Oceanites in the context of their ongoing work
   7.3. MAPPPD and SCAR
   7.4. Strengthening SCAR’s connection to ICSU
      7.4.1. International Union on Biological Sciences (IUBS) and SCAR Workshop at Polar2018
      7.4.2. Invitation from the International Union of Geological Sciences (IUGS) for participation in the International Geological Congress

8. **SCAR’s 60th Anniversary**
   8.1. General Plans
   8.2. Plans for Davos

9. **SCAR Strategic Plan: Progress and Plans**
   9.1. Key items to address in 2018 and 2019
   9.2. SCAR and the Sustainable Development Goals

10. **SCAR Meetings**
    10.1. Brief Update on recent and upcoming meetings
    10.2. Discussion on Archiving and Branding


12. **SCAR Internal Business**
   12.1. Finance
      12.1.1. 2016 Statement and Audit
      12.1.2. Revised Budgets
   12.2. New Potential Membership
   12.3. Office Reorganization
   12.4. Secretariat Report
      12.4.1. Progress
      12.4.2. Key Strategic Priorities
12.4.3. Constraints

13. Other Business

14. Actions Arising

15. Closure of Meeting