

## **SCAR/IASC 2008 OSC TIMELINE – Draft 10/16/07**

### **KEYNOTES**

**15 August 2007 – SOC Comment due on draft Keynotes**

**1 September 2007 (August 24) - Invitation letters to Keynotes from SCAR/IASC Presidents.**

**15 September 2007 – Keynotes invitees' responses due**

**15 September 2007 or earlier – Second set of keynote invitations as declines are received**

**1 October 2007 (on-going) – Second set of Keynote invitations responses due – further Keynote invitations as needed.**

**1 October 2007 (October 19) – Keynotes Finalized**

### **PARALLEL SESSION CHAIRS**

**15 August 15 2007 – Suggestions due from South America and Pacific Rim SCAR Delegates**

**22 August 2007 (August 28) – Draft Session Chairs selection sent for SOC comment.**

**5 September 2007 (September 7) – SOC Comments due on Session Chairs**

**12 September 2007 (September 20) – Invitation letters sent to Session Chairs**

**26 September 2007 (October 4) – Deadline for Session Chair invitees' responses (October 12-15 - Resend first set of invitations not responded to with an October 20 reply date)**

**26 September (October 17+) – Second set of Session Chair invitations sent**

**10 October 2007 (October 27) – Deadline for second set of Session Chair invitee responses – further Session Chair invitations sent as necessary**

**15 October 2007 (November 1?) – Final Session Chair assignment**

### **SCAR/IAS 2008 OSC CIRCULARS**

**12 August 2007 - AGU Abstract and Poster Guidelines provided by C Kennicutt – DONE**

**1 October 2007 (October 10) – 1<sup>st</sup> Circular available**

**15 November 2007 – 2<sup>nd</sup> Circular**

**Note 1:** Call for abstract submission, instructions on registration and timing

**Note 2:** Time is needed for abstract preparation and submission

**Note 3:** On-line abstract submission system must be activate

**Note 4:** Full web site must be up and running

**Note 5:** 2 months to prepare and submit abstract

**15 January 2008** – Abstract submission deadline

**15 February 2008** – First potential extension of abstract submission deadline

**15 March 15 2008** – second possible extension of abstract submission deadline

**15 April 2008** – *3rd Circular*

### **SCAR/IASC 2008 OSC REGISTRATION**

**March 15, 2008** - Early bird Registration discount ends

**Note:** Standard registration fee -\$50

**May 1, 2008** – Registration Deadline

**Note:** Standard registration fee

**June 1, 2007** – Registration with late fee

**Note 1:** Standard registration fee + \$50 ends

**Note 2:** Close social event registration

**July 1, 2008** – Registration with late fee,

**Note 1:** Standard registration fee + \$100 ends

**Note 2:** Social event registration as available

**July 8, 2008** – On-site registration

**Note1:** Standard registration fee + \$150

**Note 2:** Social event registration as available

### **ABSTRACT REVIEW**

**15 January 2008** – Abstract Review begins

**Note 1:** Instructions to reviewers must be agreed.

**Note 2:** On-line abstract review system must be activate and ready to go.

**15 February 2008** – Late abstract review begins

**15 March 2008** – Late abstract review continues

**15 April 2008** – Draft session programs due

**15 May 2008** – Final oral and poster sessions programs agreed

**30 May 2008** - Final session and complete OSC Program posted to web site

**Note:** Post final session programs to OSC web site

**SCAR/IASC OPEN SCIENCE CONFERENCE**

**8 July 2008** – Conference Plenary Session – Opening, Named Lecture, and Keynotes

**9 – 11 July 2008** – Conference Parallel Sessions

**11 July 2008** – Adjourn OSC

**12 -13 July 2008** – SCAR Delegates travel to Moscow for Delegates Meeting

**14 – 16 July** – SCAR Delegates Meeting