

DRAFT 24/5/11

**SCAR Executive Committee Meeting,
Edinburgh, UK, 18-19th July 2011**

Draft Timetable

Please Note:

- *This meeting will be preceded by the SCAR Chief Officers' Meeting on the 16th of July.*
- *The EXCOM meeting has been shortened to two days for efficiency and cost savings.*
- *All participants must use Powerpoint presentations for their reports (unless otherwise stated) and provide them to the Secretariat well in advance of the agenda item. Reports should only include highlights and specific Actions for EXCOM and strictly follow the template provided for papers and page limits.*
- *To conserve time, extended reports on completed meetings and reports on reports are excluded from discussion unless specific items are essential for EXCOM consideration. When reports are available, the presenter should refer to those reports for further information without repeating the report's content.*

Monday 18th of July

0845-900

1. Opening Business (Leads: SCAR President and Executive Director) (15 minutes)

- 1.1 Welcome and opening formalities – President (**M C Kennicutt**) (IP 1)
- 1.2 Adoption of the Agenda and Timetable - Ex Director (**M Sparrow**)
(WP1, WP2, WP3, WP4)

0900-1045

**2. Science (Lead: V-P for Science Y-D Kim)
CO and Cross-linkages Reports (20 minutes)**

- 2.1 Report of the Chief Officers' Meeting (WP 5, IP 2) - (oral report by **K Conlan**)

2.2 Relevant Actions from the Cross Linkages Workshop, Ottawa, May 5-6 2011

(WP 6) (M Sparrow)

SSG Reports (40 minutes)

2.3 SCAR SSGs: Highlights, Progress and Plans –(emphasise science achievements, emerging programs, special opportunities):

2.3.1 Report of SSG Geosciences (WP 7) (A Capra)

2.3.2 Report of SSG Life Sciences (WP 8) (K Conlan)

2.3.3 Report of SSG Physical Sciences (WP 9) (T Yamanouchi)

2.3.4 Functioning of the SSGs (reporting and budgets; horizon scanning; SSG subsidiary groups etc.) (WP 10) (M C Kennicutt)

Scientific Research Program Reports (45 minutes)

2.4 SCAR Scientific Research Programmes (emphasise science achievements, plans for ending the program and preserving outputs, and future directions)

2.4.1 Antarctic Climate Evolution (ACE) (WP 11) (A Capra)

2.4.2 Antarctica and the Global Climate System (AGCS) (WP12)
(T Yamanouchi)

2.4.3 Evolution and Biodiversity in the Antarctic (EBA) (WP 13) (K Conlan)

2.4.4 Astronomy and Astrophysics from Antarctica (AAA) (WP 14)
(T Yamanouchi)

1045-1100 Coffee/Tea

1100-1230

2.5 Programme Planning Groups: Highlights, Progress and Plans: (emphasise scientific objectives, challenges, community engagement) (90 minutes):

2.5.1 State of the Antarctic Ecosystem (AntEco) (WP 15, IP 3) (K Conlan)

2.5.2 Antarctic Ecosystems: Adaptations, Thresholds and Resilience (AntETR) (WP 16, IP 3) (K Conlan)

2.5.3 Past and Future Change of the Antarctic Environment (PACE) (WP 17, IP3) (T Yamanouchi)

2.5.4 Solid Earth Responses and influences on Cryospheric Evolution (SERCE) (WP 18, IP3) (A Capra)

2.5.5 Other Emerging SRPs? (all)

1230-1400: Lunch

1400-1530

2. Science (Lead: V-P for Science Y-D Kim) (cont.)

2.6 Other Science Topics (30 minutes)

2.6.1 Observing Systems (SOOS, CryOS etc.) (IP 4) (M Sparrow)

2.6.2 The concept of an International Polar Decade (IP 5) (M Sparrow)

2.6.3 The Social Sciences and Humanities within SCAR (WP 19) (M Sparrow)

2.6.4 Other (e.g. BiPAG II, KGI)

3. Data and Information: Highlights, Progress and Plans (Lead: Executive Director) 40 minutes

3.1 Standing Committee on Antarctic Data Management (SCADM) (WP 20) (K Finney or T deBruin)

3.2 Standing Committee on Antarctic Geographic Information (SCAGI) (WP 21) (A New)

3.3 SCAR Products (M Sparrow)

4. Partnerships: Highlights, Progress and Plans (Lead: ED, M Sparrow) (20 minutes) (IP 6,7,8)

1530-1600: Coffee/Tea

1600-1730

5. SCAR and Policy Advice (Lead: M. Sparrow and M C Kennicutt) (WP 22) (30 minutes)

5.1 Report of Standing Committee on ATS, including the Antarctic Conservation in the 21st Century Meeting) (K Hughes)

5.2 Advice to other bodies such as IPCC (M Sparrow)

6. Capacity Building, Education and Training: Progress and Plans (Lead: R Ravindra, VP for CBET) (WP 23, WP 24) (60 minutes)

6.1 Fellowship Programme (WP 24) (R Badhe)

6.2 The Martha T Muse Prize (R Badhe)

6.3 APECS (R Badhe)

6.4 The CBET Committee and future plans for CBET, including update of the CBET plan (WP 23) (R Ravindra)

1745: END

Tuesday 19th of July

900-1045

7. Communications: Progress and Plans (Lead: V-P for Admin and Outreach, S Marensi) (WP 25) (35 minutes)

7.1 SCAR Strategic Plan (M Sparrow)

7.2 Website, Social Networking, publications (including 50th (53rd?) anniversary book), new SCAR Newsletter etc. (R Badhe)

7.3 Update of the Communications Plan (R Badhe)

8. Major Meetings (Lead: V-P for Admin and Outreach, S Marensi) (IP 9, IP 10) (70 minutes)

8.1 Plans for Portland 2012 (M Sparrow)

8.2 Horizon Scanning workshop 2014 (IP 9) (M C Kennicutt)

8.3 IPY 2012 (M Sparrow)

8.4 In-house management of SCAR abstracts (R Badhe)

8.5 Action Group on SCAR Meeting Structure (IP 10) (M Sparrow)

1045-1100 Coffee/Tea

1100-1230 EXCOM only - CLOSED TO OBSERVERS

9. SCAR Business (Lead: V-P for Admin and Outreach, S Marensi) (WP 26, IP 11, IP 12, IP 13, IP 14) (60 minutes)

9.1 Terms of Reference for SCAR President/Vice Presidents (IP 11) (S Marensi)

9.2 Secretariat Report (WP 26) (M Sparrow)

9.3 SCAR's Carbon Footprint (IP 12) (R Badhe)

9.4 Ethics and Donations Policy (IP 13) (S Marensi)

9.5 Potential new membership (IP 14) (S Marensi)

10. Finances (Lead: V-P for Finances, A Huiskes) (WP 27a, WP 27b, WP 28, WP 29, WP 30, WP 31, WP 32, WP 33, IP 15) (30 minutes, continued after lunch)

10.1 Financial Statement for 2010 (WP 27a, WP 27b, WP 28) (A Huiskes)

10.2 Revised Budgets for 2011 and 2012 (WP 29, WP 30) (A Huiskes)

1230- 1400: Lunch

1400-1530 EXCOM only - CLOSED TO OBSERVERS

10. Finances continued... (Lead: V-P for Finances, A Huiskes) (WP 27a, WP 27b, WP 28, WP 29, WP 30, WP 31, WP 32, WP 33, IP 15) (90 minutes)

10.3 Draft Budget for 2013 (WP 31) (A Huiskes)

10.4 SCAR Business Case and membership fee increases (IP 15) (A Huiskes)

10.5 Progress with SCAR Development Council (WP 32) (M C Kennicutt)

10.6 Finance Strategy update (WP 33) (A Huiskes)

10.7 Policies related to members in arrears on fees. (A Huiskes)

1530-1600: Coffee/Tea

1630-1730 - OPEN TO OBSERVERS (60 minutes)

11. Actions Arising (IP 16)

11.1 Progress against previous Actions and new Actions from EXCOM 2011 (M Sparrow)

11.2 Other Business

12. Closure of the meeting